

# School District of Borough of Brentwood

## September 11 & 18, 2023

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

*Board of School Directors*

**Robert Kircher, President**  
**Roger Gaughan, Vice President**  
**Donna Werner, Secretary**  
**Gary Topolosky, Asst. Secretary**

**Richard Briner**  
**Kristie Kraeuter**  
**Brian Rea**  
**David Schaap**  
**David Tinker**

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Next Month's Meetings

**Agenda Planning Meeting**  
**October 9, 2023 @ 7:00 PM**

**General Purpose Meeting**  
**October 16, 2023 @ 7:00 PM**

The information listed below is a *summary* of action taken at the September 11, 2023 Agenda Planning Meeting and the September 18, 2023 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

### September 11, 2023 – Agenda Planning Meeting

- Financial Presentation: Tim Frenz, Janney Montgomery Scott and Melissa Hughes, PFM
- 1. Ratify a preventative maintenance and service agreement with G&G Fitness as presented.
- 2. The Board ratified transportation for three students to Mon Valley (am only) beginning on August 29, 2023 through June 6, 2024 with PA Coach.
- 3. The Administration retain Precision HR to provide an interim Athletic Director for a term of 100 days and ending no later than January 31, 2024. The District has the right to accept provided candidates and it is anticipated that Scott Heinauer will be the candidate provided.
- 4. Mr. Gary Bradley was hired as the assistant soccer coach, pending receipt of all appropriate paperwork.
- 5. Additional marching band volunteers were approved.

### September 18, 2023 – General Purpose Meeting

1. The minutes from the August 14, 2023 Agenda Planning and the August 21, 2023 General Purpose Meeting were approved.
2. The Board approved the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending August 31, 2023; approved bill payments for the period August 22 thru September 18, 2023; and approved budget transfers for 2022-2023 school year. In addition, the Board acknowledged receipt of the bank letter and the tax collector's report.
3. The donation of equipment/furniture from EQT was approved.
4. The Administration authorizing the Administration to work with PFM Financial Advisors, as Financial Advisor, Janney Montgomery Scott LLC, as Underwriter, Clark Hill PLC, as Bond Counsel and Tucker Arensburg, PC, as Solicitor, relative to the issuance by the School District of General Obligation Bonds, Series of 2023, for the purpose of the design and construction of a new Elementary School.
5. The Administration authorized the Administration to work with PFM Financial Advisors, as Financial Advisor, Janney Montgomery Scott LLC, as Underwriter, Clark Hill PLC, as Bond Counsel and Tucker Arensburg, PC, as Solicitor, relative to the issuance by the School District of General Obligation Bonds for the purpose of refunding the School District's 2019 General Obligation Bonds to provide debt service savings.
6. The Board approved the disposal of obsolete technology equipment.
7. Mrs. Maggie Davis was hired as the head varsity swim coach.
8. Mrs. Shannon Sciulli was hired as the elementary social studies content curriculum leader.
9. Ms. Shelby Kozarian was hired as a part-time security officer, pending receipt of appropriate paperwork and completion of Act 67 training.

10. Mr. Leo Di Cesare was hired as a part-time police officer, pending receipt of appropriate paperwork and completion of Act 67 training.
11. Additions to the substitute list were approved.
12. Mrs. Linda Capozzoli FMLA leave was ratified.
13. Dr. Kimberly Hite’s special sick leave was ratified as required by PSERS’s Special Sick Leave (SSL) policy.
14. The Board accepted, with regret, Mr. Ken Solomon’s resignation as the fall weightlifting sponsor was approved and authorized the Superintendent to post the position.
15. The Board approved a Memorandum of Understanding between the Brentwood Borough School District and the Brentwood Public Library.
16. The Board acknowledged the following Policy 913 Reports: The Brentwood Band Parent Association, Elroy PTA, Moore PTA.
17. A MOU between the Brentwood Borough School District and Adagio Health Inc was approved.
18. The Board approved Mrs. Jennifer Pesanka and Mrs. Melissa Fulmer to attend an E-Rate Conference on October 13, 2023 in Washington D.C.
19. The Board ratified the continuation of a three-year enrollment agreement with Carlow University for the 2023-2024 school year.

The October Board meeting dates are as follows:

Monday, October 9, 2023  
Monday, October 16, 2023

Agenda Planning Meeting @ 7 pm in the Board Room  
General Purpose Meeting @ 7 pm in the Board Room

